APPLICATION FOR ROAD OPENING PERMIT

Purpose: Any person, persons, or corporations performing any excavation related work within the Public Right of Way on Township Roads must apply for a Road Opening Permit.

Application made by:__________________________ Date:__________________________

Address:________________________________________ Phone Number(s):__________________________

24 Hour Emergency Phone Number:__________________________

Contractor (Name & Phone):__________________________

Location of Work:__________________________ Block:______ Lot:______

Purpose of Work:__________________________

Date work to be started:__________________________ Completed on:__________________________

Estimated Cost of Work:__________________________

Width:__________________________ Length:__________________________ Square Feet:__________________________

Remarks:__________________________

Notification: Applicant shall notify this office 48 hours in advance of starting work.

Location of Opening: Attach a drawing, indicate curbs, shoulders, drainage structures, driveways, property lines and all other pertinent information. Show measurements from street intersections, bridges, utility poles and other distinct landmarks.

SUBMISSION REQUIREMENTS:
1.) Application for Road Opening Permit (2 copies)
2.) Plan and profile of proposed construction. (Submission should include precise locations and depth of proposed utility installation, limit and extent of distance, and critical existing site features. Show location of all existing utilities in the area of proposed construction obtained from the appropriate utility company (2 copies)

FEES:
1.) $75.00 – Application Fee (non-refundable)
2.) $50.00 – Permit Fee (non-refundable)
REVIEW/INSPECTION ESCROW DEPOSIT:
1.) For projects within the right-of-way but outside pavement: $300.00
2.) For projects within the right-of-way and impacting the pavement: $1,200.00
3.) In the event a project involves work that runs parallel along a Township Road within the right-of-way for a distance of 200 feet or greater, the escrow to be posted will be determined by the Director of Public Works.

CASH BOND:
1.) 100% of the estimated cost of backfilling, compaction, and repaving work. (Applicant may submit an acceptable surety bond in lieu of cash bond per Section 204-28 of the Township Ordinance.)

Proof of Liability Insurance
1.) Copy of Certificate of Insurance as required by Section 204-13 of the Township Ordinance.

NOTE: Costs for engineering review and inspection will be paid from the escrow deposit. Costs for unrepairsd damage and other reasonable costs will be paid from the cash bond, if necessary. All unexpended cash bond monies, except for a final fee of $100.00, shall be returned to the applicant within two (2) months after the expiration of the 18-month maintenance period.

The applicant hereby agrees to save the Township of Readington harmless from any loss, injury or damage whatsoever resulting from the course of construction, whether directly or indirectly connected with the work, or from any negligence or fault of the applicant, its agents, servants, representatives, or contractors, in connection with the performance of the work.

SIGNATURE OF APPLICANT: __________________________ DATE: ______________

FOR DPW USE:

DATE APPLICATION RECEIVED: __________________________

DATE APPLICATION ISSUED: __________________________

DATE OF FINAL APPROVAL: __________________________

APPLICATION FEE: DATE PAID __________________________ AMOUNT __________________________

PERMIT FEE: DATE PAID __________________________ AMOUNT __________________________

REVIEW/INSPECTION ESCROW: DATE PAID __________________________ AMOUNT __________________________

CASH BOND: DATE PAID __________________________ AMOUNT __________________________

SPECIAL CONDITIONS: ____________________________________________

_____________________________